



ST PATRICK'S
— Roman Catholic High School —



THE ST PATRICK'S CENTRE
— of Educational Excellence —

Amazing things happen here

Job Application Pack

ICT Manager



Helping every child to be the very best version of themselves

Headteacher: Mrs A Byrne



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56 NEW LANE, ECCLES, MANCHESTER M30 7JJ T-0161 921 2300 E1: enquiries@stpatricksrchigh.co.uk
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WELCOME

FROM THE HEADTEACHER

Thank you for taking the time to consider applying for the post of ICT Manager.

At St Patrick's, it is our mission to ensure that children experience a truly great Catholic education that enables them to flourish academically and shine personally, preparing them for a happy and successful adult life. We are committed to helping every child become the very best version of themselves.

Our school motto is, 'amazing things happen here' and you only have to spend five minutes in our school to realise that this is absolutely true. We have a strong and dedicated team of professionals who challenge and support students to achieve amazing things and they work hard to create an environment, built on mutual respect, whereby students rise to the challenges set for them. Our strength comes from our drive for excellence in all that we do and our consistent and persistent approach.

We are committed to providing an inclusive workplace where staff feel valued and trusted and where collaborative working is at the heart of everything we do. We also recognise the importance of supporting our staff to continuously develop in order for them to achieve their own professional career goals.

If you meet the role criteria and are an excellent practitioner and believe that a great education can transform a child's life and future, we would love to hear from you!

Mrs Alison Byrne
Headteacher



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Why St Patrick's?

St Patrick's has a consistently strong record for academic achievement, resulting in above average pupil attainment and progress compared to LA, Regional and National benchmarks.

In November of 2025, we were visited by OFSTED and gained a well-deserved, Strong Standard in all areas.

Inspection report: 25 November 2025

Exceptional

Strong standard



Expected standard

Needs attention

Urgent improvement

Below are two small extracts from our recent OFSTED report that touches upon what it is like to be a pupil at St Patricks and also the teaching and learning experience.

"Pupils belong to a calm, ambitious community where they are treated with dignity and respect. They greet adults warmly, hold doors open for visitors and their peers and talk about being 'proud to come here'. Older pupils see it as their responsibility to look after younger ones and to 'be a positive example'. Around the site, including in less-supervised areas, behaviour is settled and self-managed. Pupils say they feel safe in school, know exactly who they would talk to if they were worried and are clear about how staff deal with any unkindness or bullying."

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“Teaching is typically highly effective. Teachers use secure subject knowledge, explicit vocabulary teaching and well-chosen examples to help pupils to connect ideas and deepen their understanding. In English, pupils explore universal themes such as jealousy, ambition and pride through the study of Shakespeare and relate these themes to contemporary issues. In mathematics and science, teachers use skilful questioning and regular checks on learning to secure pupils' accuracy and to address misconceptions quickly.”

St Patrick's is a forward thinking school and have been chosen to be at the forefront of a number of DFE improvement programmes, with the purpose of improving the life chances of young people by ensuring they benefit from a high quality education. This work has involved St Patrick's supporting other schools with their processes, curriculum, teaching and learning. An example of such work is when St Patrick's was chosen as a Lead School for the Behaviour Hubs Programme. This involved supporting and mentoring twelve Secondary schools over a two year period to review and develop their behaviour processes resulting in improving the culture and climate within those schools. Therefore, benefitting the thousands of children who currently attend and who will attend these schools in the future.

Overall, we believe St Patrick's is an excellent choice for parents and carers to send their children for a high quality Catholic education and also for the staff who work here. Our staff retention is excellent and there is good reason why a significant proportion of our staff have worked here for over 10 years.

Our People Values

Our core people values are at the heart of every decision that we make as an employer. Our aims are:

- To fulfil our Catholic mission, to ensure our children and staff **live life to the full**
- To **attract, recruit, develop and retain** high performing staff, to ensure that we allow pupils to become the best version of themselves.
- To provide a workplace where staff feel **valued and trusted**.

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- To develop and support the growth of **leadership and management**.
- To promote a culture focused on **diversity, inclusivity and wellbeing** by creating a healthy work environment to enable staff to perform at their best.
- To provide **strong and consistent HR services** for all staff, across all school areas.
- To serve the wider education system and **provide opportunities** for our staff to lead across other schools

Our Benefits

We have a range of employee benefits available to all our staff. We are always looking at ways in which we can improve our offering to ensure the benefits are valued by our staff.

CPD

We have a strong focus on CPD for our employees, ensuring that learning and development opportunities are offered throughout the academic year. This includes exciting career opportunities to work across other schools.

Pension

An employee earning more than £10,000 and who is more than 22 years of age will automatically be enrolled into one of our workplace pension schemes with excellent employer contributions.

Family Leave

Enhanced family leave is available to support our staff with family commitments and emergencies.

Flexible working

Where possible, we support staff with the ability to work flexibly and recognise the need to work/life balance.

Subsidised Gym Membership

Via our payroll provider, Salford City Council, we are able to offer discount on Salford Council run leisure facilities.

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Wellbeing strategy

We are focused on bringing staff wellbeing to the forefront of our people agenda. With an annual wellbeing calendar place, we run events throughout the year to celebrate staff and our school.

We also have an independent Employee Assistance Programme and Occupational health provider in place to support staff with any wellbeing needs.

We are always looking for ways to improve our offering and staff feedback is at the heart of this.

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Job Title: ICT Manager

Contract Details: Permanent, Full time

Salary/Grade: 3C

Start date: 1st August 2026 – Earlier if available.

Job Summary

The Governors of St Patrick's RC High School are looking to appoint an enthusiastic and committed ICT Manager.

The successful candidate will:

1. Be an enthusiastic, highly motivated and experienced ICT professional with a strong understanding of network infrastructure, cyber security and education technology.
2. Have the ability to lead and manage the school's ICT systems, ensuring a reliable, secure and efficient service for staff and students.
3. Be committed to developing and implementing innovative ICT solutions that support teaching, learning and administrative functions across the school.

To arrange an informal visit, please contact

Ellie Dolan (HR & Finance Assistant) by email at dolan.e@stpatricksrchigh.co.uk.

Closing Date: 9th July 2026

Interview Date: 13th July 2026

All applications must be submitted via the Greater Jobs website or via the TES online job board.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The successful applicant will be required to complete an enhanced DBS check.

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Job description

- Manage the School's network infrastructure, servers and workstations
- Oversee the technical operation of the School's Information Management System (SIMS) software and Financial Management Systems (FMS), advising as appropriate
- Responsible for regular maintenance programme and resolving failures in hardware and software and ensuring appropriate 'housekeeping' tasks are implemented
- Ensure that the network is operational developing network solutions throughout the School, to meet curriculum and administrative needs
- Ensure that daily back-up and appropriate back-up protocols are implemented and that a disaster recovery plan is in place
- Maintain a comprehensive database of all support requests
- Advise teaching staff on the likely compatibility of new software / hardware; install software / hardware as requested by staff and maintain a record of all installations carried out
- Assist in the development of School Policies and procedures for the safe and appropriate use of ICT
- Produce audits and reports on ICT use and costs, demonstrate best value in provision of products and services
- Ensure all licences are in place as appropriate and to instil a respect for copyright issues within the School
- Implement and monitor the School's practices for data protection, internet use, email, security and ICT resource management
- Train staff on the wide range of applications used in School
- Set up security parameters and ensure virus checks are implemented

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- Be responsible for the management of the School's website and ensure compliance
- Design and implement changes to School's ICT software and hardware and liaise with consultants on the specifications of new software / hardware and upgrades as appropriate
- Manage existing technical support agreements and service level agreements with outside agencies as necessary, in conjunction with the School's Finance Department
- Manage the School's ICT inventory of hardware and software
- Manage the ICT maintenance budget and to arrange related purchases, this includes contact with suppliers, negotiating to ensure value for money, ordering equipment together with checking and storing equipment / software as appropriate
- Manage the ICT Technician, including training and appraisal
- Comply with policies and procedures relating to child protection, health, safety, welfare, security, confidentiality and data protection, reporting any concerns to the appropriate person

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