

St Patrick's RC High School A National Teaching School



Determined Admission Arrangements 2020/2021

Approval Date: 28th November 2019

Considered By: Full Governing Board

Signed:
(Chair of Governors)



Determined Admission Arrangements 2020/2021

1. Baptised Roman Catholic Looked-After Children and previously Looked-After Children.
2. Baptised Roman Catholic pupils who live in the nominated parishes of:
 - St. Teresa's - Irlam
 - St. Joseph's - Irlam
 - St. Peter and Paul's – Eccles
 - St Mary's - Eccles
 - Holy Cross - Eccles - (*which includes the former parishes of St Gilberts and St Matthews-Eccles*)
- AND** who attend the following contributory Primary Schools:
 - St Joseph the Worker - Irlam
 - St Teresa's - Irlam
 - St Gilbert's - Eccles
 - St Mary's – Eccles
 - Holy Cross and All Saints - Eccles
3. Baptised Roman Catholic pupils who attend a contributory Primary School.
4. Baptised Roman Catholic pupils who live in a nominated parish and who have a brother or sister who will be attending St. Patrick's R.C. High School at the time of admission.
5. Baptised Roman Catholic pupils who live in a nominated parish.
6. Baptised Roman Catholic pupils and who have a brother or sister who will be attending St Patrick's RC High School at the time of admission.
7. Baptised Roman Catholic pupils with a parent/carer employed by the school (see note g).
8. Baptised Roman Catholic pupils.
9. Non-Catholic Looked- After Children and previously Looked-After Children.
10. Non-Catholic pupils who are registered pupils in contributory primary schools and have a brother or sister who will be attending St Patrick's RC High School at the time of admission.
11. Non-Catholic pupils who are registered in contributory primary schools
12. Non-Catholic pupils with a brother or sister who will be attending St Patrick's RC High School at the time of Admission.
13. Non-Catholic pupils with a parent/carer employed by the school (see note g).
14. Non-Catholic Pupils

Notes:

- a) St Patrick's RC High School will admit children with an Education Health Care Plan naming the school. We will then allocate the remaining places in accordance with this policy.
- b) A Looked-After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22 (1) of the Children Act 1989). A previously Looked-After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order. Parent/carers of previously looked after children will be required to produce a photocopy of the relevant order with their application.
- c) All applicants will be considered at the same time and after the closing date for admission which is 31.10.19.
- d) Roman Catholic applicants from a non-contributory primary school will be required to produce a Roman Catholic Baptismal Certificate or Certificate of Reception by 31/10/2019. The Baptism Certificate should be hand-delivered or sent by recorded delivery directly to the school and addressed to "The Admissions Co-ordinator".

Written Evidence of Baptism/Reception

Written evidence is required in the form of a Certificate of Baptism or Certificate of Reception into the Catholic Faith, before applications for school places can be considered for categories of "Baptised Roman Catholics". A Certificate of Baptism or Reception is to include; the full name, date of birth, date of baptism or reception, and parent(s) name(s). The certificate must also show that it is copied from the records kept by the place of baptism or reception. This must be received **before 31st October 2019**.

- e) If in any category there are more applications than places available, priority will be given on the basis of proximity to the school (measured as the shortest straight-line distance from the address point of the home to the centre point of the school in miles). This will be calculated by the Local Authority's computer software package. In the event of a tie break places will be offered by random allocation. This is with the exception of category, 9 where priority will first be given to applicants with brothers and sisters in the school at the time of admission and then on the basis of proximity. Names of applicants will be placed in a draw and the draw will be independently supervised by the designated Local Authority Education Welfare Officer.
- f) Parents should check carefully whether they are resident within the parish boundary of one of the designated parishes. Maps illustrating these boundaries are available Salford Local Authority and postcode boundaries can be confirmed via the Salford Diocese website.
- g) Children of staff at the school
Priority will be given to children of staff employed by the school in either or both of the following circumstances:
 - where a member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or;
 - the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

- h) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeal Panel. This appeal must be sent in writing to the Clerk to the Governors at the school within 20 days of refusal. The parents must give their reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.
- i) Brothers and sisters are defined as blood brothers and sisters, step-brothers and step-sisters, and brothers and sisters by adoption. Other children may be considered provided proof is available to demonstrate that the children are permanently resident at the same address as part of the same family unit.
- j) **Shared Custody Arrangements**
If the parents are separated and the child spends time at each parent's address, the address used for school admissions is that of the main carer. The main carer is determined as the parent who is in receipt of child benefit. Where parents are not eligible for child benefit, due to income thresholds, applications will be referred to the Governors' Admissions Committee for consideration/further investigation.
- k) A waiting list will be maintained until the end of the autumn term and children will be ranked in the same order as the oversubscription criteria. The waiting list will be re-ranked as new names are added and this can result in applicants moving up and down the waiting list.

Looked after children, previously looked after children and In-Year Fair Access pupils take precedence over pupils on the waiting list.

Parents will be contacted by the School Admissions Coordinator, should a place become available for their child.

Once the waiting list end-date has been reached (end of the autumn term) if a place is still required, the parent will need to reapply for a place using the Local Authority In-Year Fair Access process.

- l) Late applications will be considered by Governors after and separately to all other applications.
- m) For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places, then the published oversubscription criteria will be applied. All applications should be made to the School Admissions team and will be considered by the In-Year Fair Access Panel on a regular basis.
- n) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, brother or sister connections or place of residence.
- o) For the school year commencing September 2020 the Governing Body has set its planned admissions number at 180, in line with the Local Authority recommendation, based on Net Capacity.

N.B. If a parent wishes for their child to be taught out of their usual age group, they should make the school aware of this at the time of application. The school governing body will consider the request taking into account information provided by the parent and previous school, and whether the child has previously been taught out of age. The decision of the governing body will be communicated to the parent in writing giving full reasons for the decision. If a place is offered to the child at the school but not in the age group the parent requested there is no right of appeal.

**ST PATRICK'S RC HIGH SCHOOL
SUPPLEMENTARY INFORMATION REQUEST FORM**



This form should only be completed for children who **do not** attend one of the five contributory primary schools. Please note that completion of this form **does not** constitute an offer of a place for your child. This form should be returned to the school. Please note that giving false information could render the application invalid.

| | |
|---|--|
| <i>Child's surname</i> | <i>Child's first name</i> |
| <i>Male/Female</i> | <i>Date of birth</i> |
| <i>Parent/Carer's name</i> | <i>Mobile tel number:</i> |
| <i>Parent/Carer's name</i> | <i>Mobile tel number:</i> |
| <i>Child's <u>permanent</u> home address including postcode</i> | Shared Parenting – <i>Child's 2nd home address</i> |
| <i>Postcode:</i> | <i>Postcode:</i> |
| <i>Home telephone number</i> | <i>Home telephone number</i> |

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| <i>Religion other than Roman Catholic (please state)</i> | |
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Parent/Carer employed by the school

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|--------------|--------------|-----------------------------------|
| <i>Name:</i> | <i>Role:</i> | <i>Date employment commenced:</i> |
| | | |

Non-Feeder School Roman Catholic children only

Please confirm your child is a baptised Roman Catholic by enclosing a copy of the Baptism/Reception Certificate –and complete the following:

| | | |
|---|---------------|-------------------|
| <i>Date of Baptism/Reception into the Church</i> | | |
| <i>Parish of Baptism</i> | <i>(Name)</i> | <i>(District)</i> |
| <i>Name of Parish in which you live/worship</i> | | |
| <i>Address of Parish</i> | | |
| <i>Name of Parish Priest/ Minister/Church Officer</i> | | |

Please give details of any brothers or sisters who will be attending the school at the time of admission

| <i>Name</i> | <i>Relationship</i> | <i>Year Group</i> |
|-------------|---------------------|-------------------|
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