



ST. PATRICK'S RC HIGH SCHOOL
National Teaching School



Teaching School Apprentice

Salary Scale:	(FTE equivalent salary is between £15,414 - £17,711 all year round, pro-rated to between £13,043 - £14,986 per annum term time only from April 2019).
Working Time:	36 hours per week
Hours of work:	08.30 – 16.15 Monday to Thursday 08.30 – 16.00 Friday
Reporting to:	Teaching School Strategic Director
Duration of Contract:	18 months

The Governors of this outstanding school are looking to recruit an organised, efficient and computer literate Apprentice to support the Teaching School administration team.

We require a friendly, efficient and enthusiastic person with excellent communication, administration and IT skills and a willingness to help colleagues and visitors in this busy teaching school environment. The successful candidate must be able to work on their own initiative and prioritise their workload. A flexible approach is essential as well as a confident telephone manner.

Please submit your completed application to Tracey Withers (tracey.withers@salford.gov.uk) no later than 12.00 on Monday 25th February. Interviews will be held on Friday 1st March 2019.

Successful candidates will be notified if they are invited to interview.

Amazing things happen here

Executive Principal : Mr P Murden
Teacher : Mrs A Byrne



ST. PATRICK'S
— Roman Catholic High School —

OUR LADY & ST JOHN
CATHOLIC COLLEGE

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