



St Patrick's RC High School Teaching School Committee - Terms of Reference

The Governing Board must act as a corporate board. They must act with integrity, objectivity and honesty and in the best interests of the school. They must be open about, and be prepared to explain, their decisions and actions.

The Governing Board shall act as "critical friend" to the Executive Principal and/or Headteacher, that is to say, they shall support them in the performance of their functions and give constructive criticism.

Membership	To consist of at least 6 Governors, one of whom will act as chair. The Headteacher may serve on this committee as a non-governor.
Quorum	To consist of at least 3 members or more
Voting Rights	Voting rights for non-governors serving the committee to be determined annually at the first Full Governing Board meeting. Voting rights in respect of this committee are also granted to the Headteacher.
Chair:	To be elected by the Committee (to be determined by the Full Governing Board). The Governing Board can remove the Chair at any time.
Clerk to the Committee:	To be elected by the Committee (to be determined by the Full Governing Board). The Governing Board can remove the Clerk at any time.
Meetings:	At least once a term and in conjunction with Full Governing Board meetings and as otherwise required.
Agendas/Papers	To be circulated to all committee members at least one week before the meeting.
Minutes/ confidential minutes:	To be circulated to all members of the committee 1 week prior to the date of the meeting, and with the agenda/ papers for the next Full Governing Body meeting, for all other Governors. Minutes to include items discussed, decisions made and/or a record of any proposals/recommendations for the Governing Board to consider, and clear reasons for decisions taken.

The Teaching School Committee shall:

1. Appoint the Chair of the committee.
2. Appoint a Clerk to the Committee.
3. To have an overview of teaching school activities.
Specifically know how the school is engaged with
 - a) School Led Initial Teacher Training
 - b) School to School Support
 - c) Continued Professional Development
 - d) Research and Development
 - e) Identifying and Developing Leadership Potential
 - f) Specialist Leaders of Education
4. Monitor QA information and feedback from those accessing Teaching School services.
5. Support the work of the Finance Committee by monitoring Teaching School income and expenditure and consider implications in relation to whole school budget and financial management plans.
6. Be aware of associated risks and ensure that appropriate actions are taken to mitigate risks.

Committee Members:

Rev Fr L Devany (Chair)	Foundation Governor
Mr P Murden	Executive Principal (Governor)
Mrs A Byrne	Headteacher
Mrs J Brooks	Foundation Governor
Mrs L Lane	Teacher Governor
Mrs C Grounds	Foundation Governor
Mr G Bailey	Parent Governor

Other Members:

Mrs B Rogers	Head of Teaching School
Mrs V Knipe	Strategic Director Teaching School (Acting)
Mrs T Withers	Senior Leader Teaching School

Clerk to the Committee: Mrs T Withers (Senior Leader Teaching School)

Review Committee membership and terms of reference; to be ratified annually at the first Full Governing Board meeting and reviewed thereafter, at termly Teaching School sub-committee meetings.

Ratified By Full Governing Board:

Signed:
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(Chair) Rev Fr. L. Devany

Date: