

18<sup>th</sup> July 2013

Dear Parents/Carers,

I am writing to confirm that we will have an early finish for the summer break at 12.30pm on Friday, 19<sup>th</sup> July.

School meals will be made available for students who want one but we ask that your child pre-orders this on Thursday via their form tutor to allow us to cater for numbers.

Please note that following the consultation period we propose changing the day structure in two phases in response to feedback. From September 2013, we will shorten lunch by fifteen minutes allowing us to finish school at 3.15pm. From 2014 we will revert to an 8.30am start with a 3pm finish. This will allow the bus companies ample time to plan properly and ensure our pupil's safety.

Pupil's will return to school on Tuesday, 2<sup>nd</sup> September. The Year 11s and Year 7 pupils will return at 8.45am. Years 8, 9 and 10 will return at 10.30am to allow the Year 7s to settle in.

Enjoy a restful summer,

Patrick Murden  
Deputy Head