



Medical appointments

We are aware as a school that sometimes medical appointments during the school day are unavoidable.

Please could I ask that you support your child's education by ensuring:

- Routine non orthodontic dental appointments are booked after school or during the school holidays.
- Opticians appointment (unless glasses are broken) are not taking place during school hours.
- Where possible your child needs to attend school immediately before an appointment, to be registered and are to return after the appointment.
- Whole days should not be needed for appointments in most instances.
- Appointment cards/letters need to be seen before the appointment.

Failure to provide an appointment card/letter will mean that the absence would be recorded as an unauthorised absence.

Furthermore for safeguarding purposes, any pupil without proof of an appointment would not be allowed to leave the premises to attend by themselves. In this instance a phone call would be made to confirm this appointment and proof would be needed upon their return to authorise the absence.

Thank you for supporting the school and the safety of your child.